After the Interview
- Express your interest in the position and summarize the value you would bring to the company
- Thank interviewer for their time
- Inquire about interview process, what are the next steps?
- Ask for contact information so you mail or email the interviewer a “Thank You” note

Evaluate & Negotiate Offers
- Know what is important to you (salary, benefits and nature of the job)
- Research on your salary worth
- Practice Negotiating
- Review salary information
- Get everything in writing
- Accept or reject your offer

CAREER ADVISING
Undergraduate walk-in Advisement
No Appointment needed! We have undergraduate walk-in hours everyday.
Monday—Friday: 1:00pm-4:00pm

Undergraduate Advisement by appointment
To schedule individual appointments online, please go to login to Viterbi Career Gateway and click “Request a Counseling Appointment” in the upper-right hand corner.

Graduate walk-in Advisement
No Appointment needed! We have sessions dedicated only to supporting Viterbi graduate students
Monday—Thursday: 10:00am-1:00pm

Viterbi Student Engagement & Career Connections
Ronald Tutor Hall 218
vcareers@usc.edu
213-740-9677
viterbi.usc.edu/careers
The image contains a document with the following sections:

**Creating a Job Search Plan**
- It is a job to get a job. What are your steps in the job search process?
  - [ ] Start with a career goal
  - [ ] Explore jobs you can pursue with your major
  - [ ] Research market trends to identify which jobs are in great demand
  - [ ] List your skills, strengths, & interests and types of jobs that match
  - [ ] Identify good places to look for jobs that work for you
  - [ ] Learn about employers you want to work for
  - [ ] Prioritize your list of potential employers
  - [ ] Have job application information ready (resume, cover letter, references)
  - [ ] Learn how to present yourself professionally to employers
  - [ ] Identify methods/strategies for finding job openings
  - [ ] Apply!

**Viterbi Career Gateway**
- Viterbi Career Gateway is a career related resource dedicated to the needs of Viterbi students. All students have access to this online resource 24/7.
  - www.usc.edu/viterbicareergateway

**Resources available:**
- Engineering Internship, Co-op, Full-time job posting
- Career Fair Information
- Employer Information Session Schedules
- Career-related workshops
- Sample Handouts (resumes, cover letters, etc.)
- Signing up for on-campus interviews

**Stay Connected**
- Benefits of Networking:
  - Gather information on company or industry corporate culture
  - Gain an understanding of professional responsibilities
  - Collect more diverse sources of information
  - Get possible “inside information about a particular company or position
  - Obtain valuable advice from someone who has successfully navigated the job search process
  - Potentially get a job interview

**Interviewing Strategies**
- Prepare for the interview:
  - Know the position and the company
  - Review your Resume- all areas are talking points
  - Practice discussing topics that relate to business success
  - Prepare leadership examples and team projects
  - Prepare your questions to ask interviewer
  - Why should they hire YOU?
  - Make to checkout Gateway and review the handouts on interviewing
  - Sign up for Mock interviews through USC Career center

**Making the best impression on Interview Day**
- Start with a firm handshake
- Maintain eye contact
- Wear Business Suit- (watch for exposed body piercing and tattoos)
- Focus on both verbal and non-verbal communication skills
- Clearly articulate answers
- No self-depreciating- Keep it positive
- Watch body language - sit up and project confidence
- Relax and Smile

**Viterbi.usc.edu/careers**